

**DEPARTMENT OF ELDER SERVICES**  
**Board Meeting Minutes**  
**Monday, December 7, 2009**  
**4:30 pm**

The meeting was called to order at 4:30 pm by Tom Hickey, Chairman.

Present: Anne Condon, Norma Jackson, Susan Kiernan, Patricia LaLiberte, Arthur LeMay, Bill Scott, Ann Manning, Steve Waynen, Tom Hickey, Barbara Farnsworth, Director.

Absent: Katherine Bennett and Joanne Pollick

**SECRETARY'S REPORT:** On a motion duly made and seconded, the minutes of the November 2, 2009 meeting were accepted as written.

**TREASURER'S REPORT:**

Donation Account: Balance on November 30, 2009 was \$41,249.31

Municipal Account: We have had several van repairs. That line item is now expended and we will begin using the amount budgeted in the donation account for other van repairs.

On a motion duly made and seconded, the Treasurer's report was accepted.

Fiscal 2011 Budget - has been submitted. No dates have been scheduled for hearings with either the Board of Selectmen or Advisory Board. Our meeting with the Town Administrator is scheduled for Wednesday, December 8.

**DIRECTOR'S REPORT:** See attached.

Lifelong Learning: Barbara is planning to organize a class on town government, inviting town departments to explain their function.

**COMMITTEE REPORTS:**

40<sup>th</sup> Anniversary Committee:

- Anne Condon will check to see if there are competing events in town, on the date of strawberry festival/ice cream social.
- Susan Kiernan will look into the possibility of Nona's participation and tap into their expertise as to the feasibility of ice cream social for large numbers.

**NEW BUSINESS:** Arthur LeMay presented a plan to enhance the donation account. Barbara will discuss legalities of such a project with the town and report back.

There being no further business, the meeting was adjourned.

The next meeting will be held on Monday, January 11, 2010.

Respectfully Submitted,



Ann Manning  
Secretary

## **DIRECTORS REPORT**

### **DECEMBER 2010**

**ETHICS** – Reminder to Board members that the sign-off stating that they have received a copy of the law needs to be submitted to Barbara. The on-line training and test needs to be completed prior to April and the certificate submitted to Barbara

Further review of the law showed that volunteers do not need to take the on-line training and test. However, they do need to receive a copy of the revised law and sign-off that they have so received. This will make implementation much easier.

**DONNA MAYBERRY GREENBERG CUSTOMER SERVICE AWARD** – Caroline Gibson was nominated by the Board, at this time, the recipient of this award has not yet been announced.

**BLUE VAN** – Cohasset has exercised its option to utilize this vehicle for the next couple of months. One of their vans was removed from service and they are expecting a new vehicle anytime between December and late February.

### **PROGRAMS**

- We have located a new instructor for the Arthritis Exercise Class and we will add a 2<sup>nd</sup> aerobics class to the schedule to take place on Wednesday am. Sharon Brodeur will be teaching both of these classes starting on January 13.
- We will be adding a monthly Maintaining Your Brain to the schedule as a part of the Tuesday morning schedule.
- Programs coming in the next few months include The Upside of Downsizing; Get Up and Go (a one hour discussion about the importance of fitness and good nutrition); and My Life and My Health.